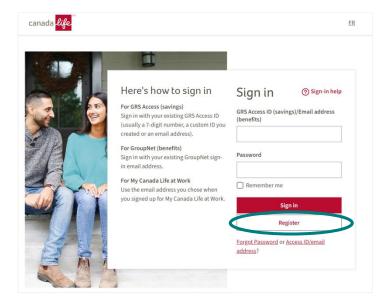


Register for My Canada Life at Work™

for group benefits members

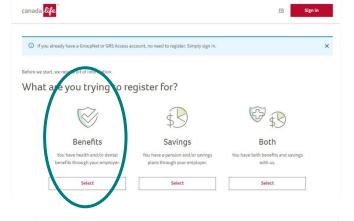
Select Register

Go to <u>mycanadalifeatwork.com</u> and select Register. Bookmark this site so you can get to it easily.



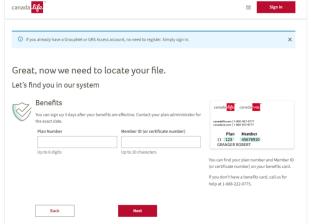
Select Benefits

Since you're registering to manage your benefits plan, select Benefits on this screen.



Enter your plan number and member number

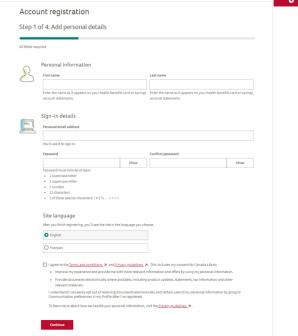
Enter your plan number and member number so we can find you in our system. You can find these numbers on your benefits card. If you don't have a benefits card, call us and we can help you out.





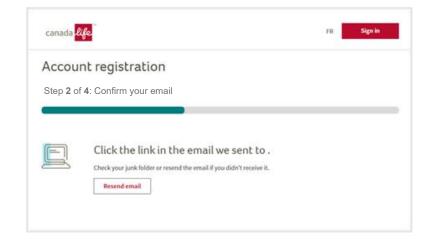
Step 1: Add your personal information

Enter your personal information here. It's important you enter your first name and last name exactly as they appear on your benefits card or you won't be able to set up your account. We use this information to find you in our system. Enter the email address you want to always use to sign in to the website. We suggest you use a personal email address instead of a work email address.



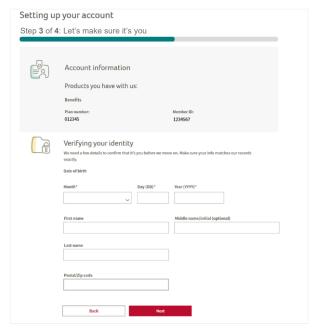
Step 2: Confirm your email address

We'll send you an email to the email address you entered so we can confirm we've got it right. Once you confirm it, you'll be able to sign in and continue your account setup.



Step 3: Verify your identity so we can set up your account

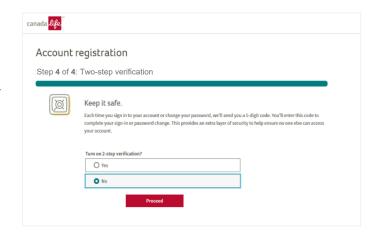
Enter a few more personal details so we can finish setting up your account.





Step 4: Decide if you want to turn on twostep verification

If you want, you can turn on two-step verification to keep your account extra safe. If you have it enabled, we'll send you a 5-digit code every time you sign in or change your password.

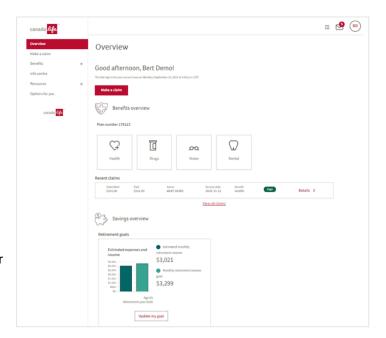


That's it! Here's your Canada Life benefits website

Come here to:

- Submit claims online if your plan allows
- Find info on your coverage, balances and claim history
- Sign up for direct deposit
- Save a digital copy of your benefits card

We're committed to helping you improve your financial, physical and mental well-being. That's why your group benefits website also includes a calculator to help you find out if you're on track with your retirement savings. You enter information about your current lifestyle (so it's easy to figure out) and your dreams of what you'd like to do in retirement. This helps you plan how much to save now to achieve your goals, and you can update it any time.



Questions?

If you have any questions about the website, call Canada Life at 1-888-222-0775, weekdays from 8 a.m. to 8 p.m. ET.