



# BALANCE PROTECTION INSURANCE STATEMENT OF CLAIM

## CLAIM TYPE: (PLEASE CHECK ONE)

Life \*     Disability     Critical Illness \*\*     Hospitalization\*\*\*     Involuntary \*\*\*\*  
Unemployment

\* Please attach a CERTIFIED COPY OF THE DEATH CERTIFICATE or FUNERAL DIRECTOR'S STATEMENT

\*\* Please provide copies of ANY PATHOLOGY REPORTS (Cancer), if applicable

\*\*\* Please attach a copy of the Discharge Summary

\*\*\*\* Please attach your RECORD OF EMPLOYMENT, EI ACCEPTANCE LETTER and copies of EI BENEFIT STATEMENTS.  
If self-employed, please provide proof of income.

## INSURED INFORMATION:

First name: \_\_\_\_\_ Last name: \_\_\_\_\_ Date of birth: \_\_\_\_\_  
(MM/DD/YYYY)

Authorized user's first name: \_\_\_\_\_ Last name: \_\_\_\_\_ Date of birth: \_\_\_\_\_  
(MM/DD/YYYY)

Unique client ID: \_\_\_\_\_

Mailing address

Street and number: \_\_\_\_\_

City/Town: \_\_\_\_\_ Province: \_\_\_\_\_ Postal code: \_\_\_\_\_

Telephone no(s): (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Name of person claiming for Life benefits: \_\_\_\_\_ Relation to deceased: \_\_\_\_\_

## SIGNATURE OF AUTHORIZATION TO OBTAIN INFORMATION - TO BE SIGNED BY CLAIMANT

At The Canada Life Assurance Company (Canada Life), we recognize and respect the importance of privacy. When you apply for coverage, we establish a confidential file that contains your personal information. This file is kept in the offices of Canada Life or the offices of an organization authorized by Canada Life. You may exercise certain rights of access and rectification with respect to the personal information in your file by sending a request in writing to Canada Life. Canada Life may use service providers located within or outside Canada. We limit access to personal information in your file to Canada Life staff or persons authorized by Canada Life who requires it to perform their duties, to persons to whom you have granted access, and to persons authorized by law. Your personal information may be subject to disclosure to those authorized under applicable law within or outside Canada. We collect, use and disclose the personal information to administer the group benefits plan, including investigating and assessing claims, and creating and maintaining records concerning our relationship. For a copy of our Privacy Guidelines, or if you have questions about our personal information policies and practices (including with respect to service providers), write to Canada Life's Chief Compliance Officer at [Chief\\_Compliance\\_Officer@canadalife.com](mailto:Chief_Compliance_Officer@canadalife.com) or refer to [www.canadalife.com](http://www.canadalife.com)

I authorize Canada Life, my creditor and / or plan sponsor, my employer, any insurance or reinsurance companies, administrators of government benefits or other benefits programs, any person having knowledge of me or my health, and service providers working with Canada Life or the above to exchange personal information, including consultation reports when relevant and necessary for the purpose of administering the group benefits plan including investigating and assessing my claim.

I acknowledge that the personal information is needed by Canada Life to administer the group benefits plan including investigating and assessing my claim. I acknowledge that my consent enables Canada Life to process my claim and that refusing to consent may result in delay or denial of my claim.

This consent may be revoked by me at any time by sending a written instruction. I agree that a photocopy of this authorization is as valid as the original.

Signature of claimant: \_\_\_\_\_ Date: \_\_\_\_\_  
(MM/DD/YYYY)

## EMPLOYER STATEMENT - TO BE COMPLETED BY EMPLOYER

### FOR INVOLUNTARY UNEMPLOYMENT AND DISABILITY BENEFITS ONLY.

First name of employee: \_\_\_\_\_ Last name of employee: \_\_\_\_\_

Employee occupation: \_\_\_\_\_

Date of hire: \_\_\_\_\_ Last day worked: \_\_\_\_\_ Reason for unemployment: \_\_\_\_\_  
(MM/DD/YYYY) (MM/DD/YYYY)

Reason for unemployment: \_\_\_\_\_

Please indicate if:  Full Time     Part Time     Seasonal     Self-Employed     Contract

Average hours worked per week: \_\_\_\_\_ Expected return to work date (if applicable): \_\_\_\_\_  
(MM/DD/YYYY)

Employer name: \_\_\_\_\_

Employer address: \_\_\_\_\_

Telephone no.: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Fax no.: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
(MM/DD/YYYY)

Completed by: \_\_\_\_\_ Position: \_\_\_\_\_



**ATTENDING PHYSICIAN'S STATEMENT - TO BE COMPLETED BY PHYSICIAN**

**FOR DISABILITY, HOSPITALIZATION OR CRITICAL ILLNESS BENEFITS (HEART ATTACK, STROKE OR CANCER).  
(ANY FEES FOR THIS INFORMATION MUST BE PAID FOR BY THE CLAIMANT).**

First name of patient: \_\_\_\_\_ Last name of patient: \_\_\_\_\_ Date of birth: \_\_\_\_\_  
(MM/DD/YYYY)

Diagnosis: \_\_\_\_\_

Date symptoms first appeared or accident happened: \_\_\_\_\_  
(MM/DD/YYYY)

Date patient became disabled: \_\_\_\_\_ Expected return to work date: \_\_\_\_\_  
(MM/DD/YYYY) (MM/DD/YYYY)

Has patient ever had the same or similar condition?  Yes  No

If yes, state when, if applicable, the duration and describe. \_\_\_\_\_

Is disability due to pregnancy?  Yes  No Please describe the complication. \_\_\_\_\_

Expected date of delivery: \_\_\_\_\_  
(MM/DD/YYYY)

Has the patient been hospitalized?  Yes  No Length of stay: \_\_\_\_\_ to \_\_\_\_\_  
(MM/DD/YYYY) (MM/DD/YYYY)

Name and address of hospital: \_\_\_\_\_

Hospital Telephone No.: \_\_\_\_\_

Physician's remarks: \_\_\_\_\_

Physician name: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone no.: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Fax no.: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Date: \_\_\_\_\_  
(MM/DD/YYYY)

**ATTENDING PHYSICIAN'S STATEMENT - TO BE COMPLETED BY PHYSICIAN**

**FOR LIFE BENEFITS (ANY FEES FOR THIS INFORMATION MUST BE PAID FOR BY THE CLAIMANT).**

First name of deceased: \_\_\_\_\_ Last name of deceased: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Date of death: \_\_\_\_\_  
(MM/DD/YYYY) (MM/DD/YYYY)

Manner of death:  Natural Causes  Accident  Suicide  Homicide

Cause of death: \_\_\_\_\_

How long did the deceased have the disease or condition? \_\_\_\_\_

Physician remarks: \_\_\_\_\_

Physician name: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone no.: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Fax no.: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Date: \_\_\_\_\_  
(MM/DD/YYYY)

**PLEASE SUBMIT COMPLETED FORM TO:**

**THE CANADA LIFE ASSURANCE COMPANY  
CREDITOR INSURANCE  
TANGERINE BALANCE PROTECTION INSURANCE CLAIMS DEPARTMENT  
330 UNIVERSITY AVENUE  
TORONTO ON M5G 1R8  
TOLL FREE NO. 1.866.814.4874 FAX NO. 416.552.6557  
EMAIL: tor\_bp\_creditorclaims@canadalife.com**